Request for leasing of the HCCC Online Course

Teacher/ Instructor name:

School:

Address:

Phone #:

Email:

Learning Management System:

* D2L Brightspace
* Moodle
* Schoology
* Other, Specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

URL (web address) of the online course:

IT contact person name:

Email address:

(See note below.)

Date course starts:

Date teacher needs to start working in course:

Please send completed form to:

Anthony Schaffhauser

[ASchaffhauser@winona.edu](mailto:ASchaffhauser@winona.edu)

Note: Please set up Anthony as an instructor in the course to facilitate testing and troubleshooting if needed.